



# The Lone Arranger: Succeeding in a Small Repository

*By Christina Zamon*

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## **The Lone Arranger: Succeeding in a Small Repository** By Christina Zamon

A significant portion of U.S. institutions charged with the preservation of our cultural heritage are small repositories and one-person shops. Rapid advances in technology, increasing regulation on institutional records, and exponential growth in the volume and variety of cultural resources being collected put added pressure on these lone arrangers to find efficient and effective ways to manage their archives. *The Lone Arranger: Succeeding in a Small Repository* offers guidance on how to handle common work demands while promoting archives best practice. Author and lone arranger Christina Zamon uses a deft touch to address a comprehensive range of topics, including administration and budget, fundraising and donor relations, information technology, collections management, records management, preservation, reference and outreach, facility management, disaster preparedness, and internship and volunteer programs. In addition, case studies by a dozen practitioners representing diverse backgrounds, institutional settings, and geographic locations discuss the challenges they faced when they found themselves responsible for the full spectrum of archives work with limited or no paid staff to assist. Seasoned archivists and newcomers to the profession will benefit from the practical tips, sound advice, and resources shared throughout the volume, as well as the opportunity to connect to the broader community of professional archivists. If you're a lone arranger, with this book you'll find yourself less alone!

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